



4th February 2020

ALL PARENTS/CARERS

STAFF CAR PARK

Please be advised that no parents/carers – whether related to pupils at our school or children at Sunbeams Nursery - should ever be driving up to the Staff Car Park accessed via the driveway at the right of the School Office.

This is strictly for staff employed at Delapre Primary School and Sunbeams Nursery.

This applies even outside of school hours – whether collecting from after-school clubs run by the school, or collecting from the nursery.

Parents/carers must park outside of the school premises and walk up for collection, even if the gates are open.

We have children and staff on site leaving the premises at various times of the day, and they are vulnerable if cars drive in, especially if these cars are being driven at speed, as has been witnessed on more than one occasion. This constitutes a serious Health and Safety issue.

Thank you for your support with this on-going issue, we do not want to have to report an accident or injury to any member of staff or, worse, to a young child.

Yours faithfully

A handwritten signature in black ink, appearing to read 'H. Portrey', with a long horizontal stroke extending to the right.

H Portrey
Headteacher

