



**Northamptonshire County Council**

**To Parent / Carers of children in year 6, due to transfer to secondary school in September 2019**

Please ask for: School Admissions  
Tel: 0300 126 1000  
Date: 10 October 2018

Dear Parent / Carer,

Parents / carers of pupils in year 6 who are due to transfer to secondary school in September 2019 are reminded that the closing date for applications is **5pm on 31<sup>st</sup> October 2018**. If you have not already done so, please ensure that you apply for a secondary school place for your child and that this is received before the closing date. A late application will mean that the chance of getting one of your preferred schools is greatly reduced.

School places are **not** automatically allocated to any child even if there is an older brother or sister attending a secondary school or you live in an area linked to a particular school.

**Closing date:**

For secondary school applications – **31<sup>st</sup> October 2018 at 5pm**

**How to apply:**

By using the Northamptonshire Citizen Portal at [www.northamptonshire.gov.uk/admissions](http://www.northamptonshire.gov.uk/admissions) where you will also find all information needed when applying for a secondary school place.

Or request a paper form from the Admissions Team at [admissions@childrenfirstnorthamptonshire.co.uk](mailto:admissions@childrenfirstnorthamptonshire.co.uk) or telephone 0300 126 1000. Please allow adequate time for postage.

**Support:**

If you need help to apply or advice on the process please do not hesitate to contact the Admissions Team. There is also one remaining School Admissions Application Event that you would be welcome to visit:

- Kettering Library - Tuesday 16th October 2018 9.30am - 11.30am

Regards,  
School Admissions Team

Northamptonshire County Council,  
One Angel Square  
Northampton NN1 1ED

w. [www.northamptonshire.gov.uk/admissions](http://www.northamptonshire.gov.uk/admissions)

t. 0300 126 1000

e. [admissions@childrenfirstnorthamptonshire.co.uk](mailto:admissions@childrenfirstnorthamptonshire.co.uk)