



9<sup>th</sup> March 2017

Dear Parent/Carer

**KINGSWOOD RESIDENTIAL – SUNDAY 24<sup>th</sup> JUNE TO FRIDAY 29<sup>th</sup> JUNE 2018**

Please be kind enough to complete the attached slip to indicate whether or not you would like your child to attend. The total cost for the residential will be £338. The total cost may be paid in full or in several trip instalments.

A payment schedule is given below for the **minimum amount to be paid no later than the date given:**

<b>£60 non-refundable deposit by 21<sup>st</sup> April 2017</b>	<b><u>Total Amount to be paid by this date</u></b>
£50 2 <sup>nd</sup> payment by 7 <sup>th</sup> July 2017	£110
£50 3 <sup>rd</sup> payment by 29 <sup>th</sup> September 2017	£160
£50 4 <sup>th</sup> payment by 24 <sup>th</sup> November 2017	£210
£50 5 <sup>th</sup> payment by 26 <sup>th</sup> January 2018	£260
£78 6 <sup>th</sup> payment by 23 <sup>rd</sup> March 2018	£338
	<b>Total amount to pay = £338</b>

If minimum payments are not made by the dates given, your child may be in danger of losing their place on the trip. We have to pay the company organising the residential on your behalf, and need to have funds available to meet the payments.

If your child is in receipt of a Free School Meal, or has been at any time in the past six years, or has been adopted from care, then part of the cost will be met through our Pupil Premium funding. Please see attached information if applicable. In the case of two siblings attending the trip at the same time, a subsidy will be offered of **50% of the total cost for one of the siblings**, regardless of whether you are eligible for Pupil Premium funding or not.

A **non-refundable deposit of £60** will be required **with the completed slip**, together with assurance that you will pay the instalments required by the agreed times. **The closing date for returning the reply slip below is Thursday 23<sup>rd</sup> March 2017.** You have the facility to make payments by Joinos, our online payment facility, including the £60 deposit. If you do not currently use this system, please contact the School Office for your personal Joinos code.

**Please return the enclosed slip even if your child will not be attending.** That way, we can be sure that all families are aware of the details of the trip.

If you would like any further information, do not hesitate to contact me.

Yours faithfully

**S Casey**  
Deputy Headteacher

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