



Delapre Primary School

Mathematics Subject Leader Job Description

Responsible for: The progress and attainment of Mathematics in KS1 and EYFS.

Core purpose of the Subject Leader

To provide professional leadership and management for Mathematics in order to secure high quality teaching, effective use of resources and improved standards of learning and achievement for all learners across EYFS and KS1.

In addition to the responsibilities of class teacher as set out in the appropriate job description and the school teachers' pay and conditions document, the Subject Leader will also undertake the following duties and responsibilities.

TEACHING, LEARNING AND STANDARDS

- To provide leadership in Mathematics.
- To evaluate the effectiveness of teaching and learning in Mathematics and progress towards meeting agreed targets across the school relentlessly focusing on the improving of teaching and learning. This could be in the form of a learning walk, planning scrutiny or book scrutiny.
- To secure, in collaboration with the SLT and KS2 Mathematics leader, high standards of teaching and learning in Mathematics.
- To monitor vulnerable groups of pupils, e.g. PP, SEND, etc.

LEADERSHIP AND CO-ORDINATION

- To assume the role of 'subject' consultant for colleagues.
- To demonstrate, by practical example if appropriate, effective ways of organising the teaching within Mathematics.
- To inform relevant stakeholders if/when required regarding current trends and practice in Mathematics.
- To assist the Headteacher in ensuring the highest possible standards and quality of Teaching & Learning

SUPPORTING, GUIDING AND MOTIVATING

- To inspire and motivate through passionate commitment to Mathematics and have excellent subject knowledge.
- To champion Mathematics ensuring to set high expectations in terms of visibility in and around school exemplifying achievement and attainment.
- To share good practice, up to date resources and research with all staff.
- To take an active lead in relevant school-based INSET.
- To take on responsibility for informing colleagues of appropriate INSET activities, to take part and/or encourage others when appropriate, in consultation with the Headteacher.

POLICY AND DIRECTION (Working alongside the KS2 Mathematics lead)

- To communicate a clear vision for Mathematics across the school linked to the SDP.
- To keep abreast of developments in Mathematics.
- To lead colleagues in formulation, review and evaluation of policy, in consultation with the Head Teacher and subject team.
- To ensure that policy reflects current national and local initiatives.
- To maintain a Subject Leaders file.

RESOURCING

- To identify needs and to resource, in consultation with colleagues, Mathematics within the limits of given budget.
- To requisition, in consultation with the SLT, such items necessary to ensure effective learning and teaching of Mathematics.
- To be responsible for checking, storing and ensuring appropriate use of related resources.

This job description is current at the date below, but will be reviewed on an annual basis. Following consultation with you, the job description may be changed to reflect, or anticipate changes in the job requirements, which are commensurate with the job title and grade.

Signed Headteacher Date

Signed Post Holder Date