



Headteacher : H.Portrey

14<sup>th</sup> October 2020

Dear Parent/Carer

### ACHIEVEMENT ASSEMBLIES

As we are unable to hold year group assemblies at present, we are going to be undertaking class based assemblies with a member of the Senior Leadership Team visiting class bubbles to celebrate all that is going on inside and outside of school.

We would like to share news, but are still limiting items that are being brought into school. To aid this we are providing you with a class email address. The purpose of this email address is for you to take photos of any certificates, medals, badges that children have earned outside of school, which can then be shown on interactive boards in class during the assembly time. A short note accompanying the picture would also be helpful and your child will be given the opportunity to say a few words about what they have done.

The email address provided is to be used **solely for sharing your child's awards and achievements**. Staff will not be replying or checking these emails for any other information. If you need to speak to a member of staff or have any concerns, please use the usual methods of calling the school office on 01604 761456 or emailing [enquiries@delapre.northants.sch.uk](mailto:enquiries@delapre.northants.sch.uk) stating who the email is for and the details of the concern.

To send awards to your child's class please add the class name below:

RB	1A	2C	3C	4B	5C	6CA
RT	1CG	2M	3P	4G	5FW	6CL
RJ	1PW	2PW	3GI	4W	5T	6F

to the address: [@delapre.northants.sch.uk](mailto:@delapre.northants.sch.uk). (For example, Miss Brockwell's class would be [RB@delapre.northants.sch.uk](mailto:RB@delapre.northants.sch.uk) or Miss Cole's class would be [3C@delapre.northants.sch.uk](mailto:3C@delapre.northants.sch.uk))

Thank you for your ongoing support with all of our new safety measures, we look forward to sharing your child's achievements in our new mini-assemblies in the near future.

Yours faithfully

H Portrey  
Headteacher

