



8th March 2018

Dear Parent/Carer

PARENTS' EVENING – MONDAY 26th MARCH AND WEDNESDAY 28th MARCH 2018

Due to Parents' Evenings taking place on Monday 26th March and Wednesday 28th March, KS2 children will be leaving at **3.00 pm**.

Appointments for Parents' Evenings will be available with your child's teacher between 3.30pm and 6.30pm. Please indicate, on the slip below, the day and time you would find most convenient and we will do our best to accommodate you. Each appointment will last for approximately 10 minutes.

Yours faithfully

H Portrey
Headteacher

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PARENTS' EVENINGS – Monday 26th March and Wednesday 28th March 2018

Please return to your child's teacher **by Thursday 15th March 2018**

I would like an appointment on *Monday 26th March / Wednesday 28th March (***please delete as appropriate**) between the following times:

3.30 pm – 4.30 pm

4.30 pm – 5.30 pm

5.30 pm – 6.30 pm

Child's name Class

If you have another child in the school, please complete below, we will try and get your appointments close together.

Child's Name Class

Parent Signature Date

Parent Name

